

**NOTICE OF MINUTES
CLASS A OFFICERS MEETING
ALFALFA COUNTY**

April 08, 2024

The Alfalfa County Officers met in the Sheriff's Conference room at 9:30 AM (earlier due to being immediately following the BOCC meeting) with Johnson calling the regular meeting to order with officers, Ross, Johnson, Miller, Claflin, M. Roach, J. Roach, Wallace, and Schwerdtfeger present. Visitors: Darrin Lancaster, EM, Erin Metcalf, OSU Ext, Gary Mast, Sheriff Elect, and Stephanie Jantz, Election Board Secretary

As required by Oklahoma State Statutes 1991, Title 25, Section 311, Notice was given of this regularly monthly scheduled meeting by posting the Agenda in the North Entrance and in the County Clerk's office 2:45 PM on April 4, 2024.

Johnson called to Meeting to Order

Roll Call – All officers present

Acknowledge of Agenda and Statement of Compliance with Open Meeting Act

TO MEET, DISCUSS, AND TAKE POSSIBLE ACTION ON THE FOLLOWING AGENDA ITEMS:

Ross moved to approve the minutes and Claflin seconded. Ross, voted aye, Johnson voted aye, M. Roach, J. Roach Wallace voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.

Estimate of Needs – Schwerdtfeger handed out a spreadsheet with prior year, previous year and current year Estimate of Needs. There was a short discussion on where we could cut, she stated she could get a projected amount to balance with if the officers would like to speed up the process of cutting before the Budget Maker received their requests.

Communication - Risk Assessment – Officer Salaries was discussed at great length, Schwerdtfeger stated that they had decided in 2022 that they would try to catch up the other four elected officials' salaries up. She stated that there was probably 77 different ways that counties were doing this, but they needed to decide so the Estimate Needs could be changed.

Green Book – Check List for Control Environment and Risk Assessment – they had gone over this for 2024

Update from Officers:

Sheriff Wallace – normal business taking care of thinks, have seven inmates, deputies are helping with oilfield thieves again, and he stated he will be out of office for surgery April 29th for three weeks. He also stated his Exit Audit will be June 3rd.

Court Clerk Miller – Wednesday is Civil Docket, Monday is Juvenile Docket, Court Clerk School is in July in OKC

Treasurer Claflin – collecting taxes, getting ready for June Resale, and Treasurer School is in Durant

Assessor J. Roach – completed assessment period, after April 15th there is a 20% penalty, she stated she had already received a few informal complaints, and received ten oil/gas values from TASC, Seth would be ready withing a month to go out on visual inspection.

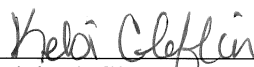
County Clerk Schwerdtfeger – She thanked Ross for keeping us updated on Legislation, their traffic was slow but the mail and e-file filings were still coming in strong, working on Estimate of Needs, she has three more classes and she will be finished, and Heather is still going to class. She stated County Clerk school was May 1-3 in Durant also.

Commissioner Dist #1 Johnson – business as usual, ODOT should be opening the bridge south of the road going to Kiowa.

Commissioner Dist #2 M. Roach – everyday business as usual

Commissioner Dist #3 Ross – hauling rock, putting pipes in, taking care of legislative issues, House Bills in Senate are being held up, he discussed several bills that had passed or were out.

M. Roach moved to Adjourn and Johnson seconded. Ross, voted aye, Johnson voted aye, M. Roach, J. Roach Wallace voted aye, Miller voted aye, Claflin voted aye, and Schwerdtfeger voted aye.



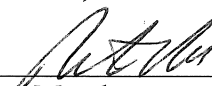
Kelsi Claflin, Treasurer



Garret Johnson, Chairman



Jennifer Roach, Assessor



Nate Ross, Member



Tammi Miller, Court Clerk



Mike Roach, Member

Rick Wallace, Sheriff

Attest: 

Laneta Schwerdtfeger, County Clerk